

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Monday, December 16, 2024, at 5:30 PM

PRESENT:

Chairperson: Daniel Olson
Members: Virginia Searl
Carolina Torres
Christopher Dabroski
Village Attorney: Jeff Turner
Deputy Clerk: Alexandria Torres Vaughn

CALL TO ORDER

Motion by Member Dabroski and seconded by Member Searl to open the HPB Meeting on December 16, 2024.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; *Motion Passes.*

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to disclose.

• **68 North Main Street – WINDOWS**

Present: John Frank (Applicant), and Garin Fox (Contractor)

The application was submitted, date-stamped on 10.07.2024, and reviewed by the Building Inspector on 11.13.24.

John Frank, property owner of 68 North Lane, proposed replacing his 1974 built windows with United Window and Door's composite cellular PVC windows. The discussion focused on the appropriateness of non-wood window materials in the Village's historic preservation district. Frank emphasized the visual similarity and energy efficiency benefits of the composite material. Technical aspects, including ensuring compatibility with building casing and trim, were discussed.

The board will send examples of previously approved window types to the applicant to guide him in finding an acceptable alternative that complies with the village's guidelines.

Member Olson motioned, seconded by Member Torres, to table the application due to the need for further review and additional information.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; *Motion Passes.*

• **21 East Jefferson Circle – SHED**

Kelly and Mike Puccia (Owners)

The application was submitted, date-stamped on 11.01.2024, and reviewed by the Building Inspector on 11.13.24.

The applicants, Kelly and Mike, submitted an application to replace their existing shed with a prefabricated shed from Backyard Outfitters. The new shed will be installed in the same location as the

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current one but in a different orientation. The proposed shed will have an asphalt shingle roof and LP Smart Panel siding. The board discussed the siding material, LP Smart Panel, and compared it to T1-11 plywood siding, which is a more traditional wood-based material. The board agreed that while they would prefer wood siding, the proposed shed materials were acceptable.

Findings of Fact:

1. The proposed shed will replace an existing shed in the same location on the property.
2. The proposed shed will have an asphalt shingle roof and LP Smart Panel siding, which are durable and weather-resistant materials.
3. The new shed's materials and design meet the general requirements of the village's guidelines, though the board expressed a preference for wood siding.
4. The applicants provided construction drawings and agreed to ensure that the shingles and roof color will match the existing house.
5. The current shed is in disrepair and its demolition is necessary to install the new shed.

Conditions of Approval:

1. The shed must have an asphalt shingle roof to match the existing house.
2. The siding material must be consistent with the LP Smart Panel siding specified in the application.
3. The applicants must ensure that all required documents are included in the final application to the satisfaction of the board.

Member Dabroski motioned, seconded by Member Olson, to approve the shed application as presented.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

Member Dabroski motioned, seconded by Member Olson, to approve demolition of the existing shed.

Vote: Olson – yes; Searl – yes; Torres – yes; *Motion Passes.*

• **14 South Main – SIGNAGE**

Present: Mark Teng (Business Owner)

The application was submitted, date-stamped on 10.04.2024, and reviewed by the Building Inspector on 11.13.24. The discussion for the signage confirms the design and location plans, including changing the restaurant's logo to match previous locations on the front and rear doors.

Member Torres motioned, seconded by Member Olson, to approve the application as presented.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; *Motion Passes.*

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Findings of Fact: The signage meets the design guidelines, is a replacement in kind with the existing signage, fits the same size, is removable, and has no negative impact on the historic resource.

• **71 South Main Street – ROOF**

The application was submitted, date-stamped on 10.28.2024, and reviewed by the Building Inspector on 11.13.24. The owner proposed replacing the 1850s building's 1850s roof with a standing seam metal roof due to leak issues. The board acknowledged the roof's minimal visual impact but emphasized the need for a consultant's report to address the architectural damage.

Member Searl motioned, seconded by Member Olson, to table the application after a report is received from the architectural review consultant.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; *Motion Passes.*

• **19 North Main Street – WINDOWS**

The application was submitted, date-stamped on 11.05.24, and reviewed by the Building Inspector on 11.13.24. Owners of 19 North Main Street, plan to renovate the building with 100% wood windows from Sierra Pacific, focusing on maintaining the historical integrity of the house, originally a federal house expanded in the Italianate style.

Robert Corby, 7 Washington Ave – provided a historical overview of the house, noting that it was originally constructed as a federal-style structure before being expanded in the Italianate style during the late 1860s and early 1870s. He explained that the oldest section of the house is a one-and-a-half-story structure and referenced an 1869 photograph showing renovations by Mr. Wiltsey, which included raising the roof and adding a wraparound porch. Corby emphasized the importance of maintaining historical accuracy, particularly in window styles, suggesting that original windows were likely four-over-four and six-over-six with eyebrow windows. He also advised on proper window casing and shutter installation to preserve the house's historical integrity.

Member Searl Olson, seconded by Member Torres, to table the application and hold a special meeting onsite for the property on December 20, 2024 at 1:00 PM.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; *Motion Passes.*

ADJOURNMENT

Member Searl Dabroski, seconded by Member Searl, to adjourn the meeting for December 16th, 2024.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; *Motion Passes.*

Alexandria Torres Vaughn, Deputy Clerk

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Further detailed information about this specific meeting is available on the website.