

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**
Monday, October 16th, 2023, at 5:30 PM

PRESENT:

Chairperson: Jeff Pollock
Members: Virginia Searl
Christopher Dabroski (absent)
Daniel Olson
Carolina Torres (absent)

Village Attorney: Jeff Turner
Building Inspector: Steve Lauth
Deputy Clerk: Alexandria Torres Vaughn

CALL TO ORDER

Motion by Member Olson, and seconded by Member Searl, to open the HPB Meeting for October 16, 2023.
Vote: Pollock – yes; Searl – yes; Olson – yes; *Motion Passes.*

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to disclose.

- **25 South Main Street – Signage**
Present: (applicant representative)

The application was submitted, date-stamped, and reviewed by the Building Inspector on 08.29.23.
The applicant is seeking approval to install signage for two new businesses, The Collected Home Company and Chicke.

Findings of Fact: Meets the design requirements and guidelines for signs.

Motion by Member Searl and seconded by Member Olson to accept the application as presented, asking that the hardware be installed into the mortar, not the brick.
Vote: Pollock – yes; Searl – yes; Olson – yes; *Motion Passes.*

- **14 Elmbrook Drive– 4 Seasons Room**
Present: Elaine Bove (owner)

The application was submitted, date-stamped, and reviewed by the Building Inspector on 10.09.23.
The applicant is seeking approval to enclose her porch as an all-season room with a fireplace. She will add about 2 feet of footprint and attach the existing deck. The fireplace will have a stainless-steel liner.

Member Olson asks to clarify the materials and plan for replacing the siding. The applicant will only use wood or hardy Board if it matches the existing siding, not vinyl. He also asks to present the chimney materials. E. Bove will use thin veneer, Ashland-type stone veneer with shades of buff. Aluminum windows will be used as a replacement. The light fixture will be the capital lighting fixture included in the packet, capital ID: cp376609, Hunt 20-inch outdoor.

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Motion by Member Searl and seconded by Member Olson to approve the application with additional information and an exception that the new siding will not match the existing siding as stated in the application but will be 4-inch reveal hardy Board or wood.

Vote: Pollock – yes; Searl – yes; Olson – yes; *Motion Passes.*

- **15 E. Jefferson Circle – Fencing**
Present: Zachary Shumway (owner)

The application was submitted, date-stamped, and reviewed by the Building Inspector on 10.09.23. The applicant wants to install 300 linear-foot black chain link fence 4 feet high. A minimal portion of the fence could be visible in the backyard.

The Board discusses Z. Shumway’s plan for his fence, and Member Olson would like to hear options that don’t include a chain fence. Member Searl reads from the Village code regarding fences that allow the proposed fence. Member Olson reminds the resident of his right to vote for an entire Board of 5. Chair Pollock and Member Searl reiterated their charge to act under the design guidelines. Attorney Turner tells the Members they must develop findings supporting the denied vote.

Building Inspector Lauth states that most of the fence is not visible and inquires if the resident can challenge the decision.

The Board members confirm with the resident that he can come back to the next meeting with his application.

Motion by Member Searl and seconded by Chair Pollock to approve the fence as presented.

Vote: Pollock – yes; Searl – yes; Olson – no; *Motion Fails.*

Denial findings: Member Olson states that he has been vocal about the representation of a chain-link fence in the Village from neighbors' perspective. Does not qualify as compatible or appropriate to the guidelines as reviewed.

MINUTES

The September 18, 2023, meeting minutes will be presented for review at the next meeting.

Motion by Member Searl and seconded by Member Olson to close the HPB Meeting for October 16, 2023.

Vote: Pollock – yes; Searl – yes; Olson – yes; *Motion Passes.*

Alexandria Torres Vaughn, Deputy Clerk

Further detailed information about this specific meeting is available on the website.