

VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING

Monday, October 21, 2024, at 5:30 PM

PRESENT:

Chairperson: Daniel Olson
Members: Virginia Searl
Christopher Dabroski
Benjamin Richards
Carolina Torres
Village Attorney: Jeff Turner
Deputy Clerk: Alexandria Torres Vaughn

CALL TO ORDER

Motion by Member Dabroski and seconded by Member Searl to open the HPB Meeting on October 21, 2024.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; Richards – yes; *Motion Passes.*

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to disclose.

• **5 Sutherland Street – GARAGE ADDITION, PORCH, SHED DEMO**

Present: Tim Holland and Sally Cheshire (Owners)

The application was submitted, date-stamped on 05.06.2024, and reviewed by the Building Inspector on 05.06.24.

The applicant presented revised plans for a garage addition and front porch based on feedback from previous meetings. Their updates included: Removal of garage shutters and replacement of windowpanes as requested. Proposed use of a standing seam metal roof for the porch and garage. Shift from engineered wood siding to hardy board. Proposal to use PVC materials for porch flooring and ceiling, citing durability and low maintenance.

Conditions: Roof eaves on the garage and porch must match the house. Asphalt shingles to be used on the porch roof, not metal. Porch ceiling and floor material to be reviewed at the next meeting on November 18, 2024.

Findings of Fact: The garage addition and porch revisions align with historical aesthetics, except for the proposed metal roof and PVC materials. PVC materials have not been previously approved for porches in the Village.

Member Olson motioned, seconded by Member Torres, to approve the application with conditions.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; Richards – yes; *Motion Passes.*

• **3 Green Hill Lane – SIDING REPLACEMENT AND DOOR INSTALLATION**

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Present: Erin and Timothy Huver (Owners)

The application was submitted, date-stamped on 10.04.2024, and reviewed by the Building Inspector on 10.15.24.

The applicants requested approval for siding replacement and door installation. The proposed work entails vinyl siding with textured finish, matching the existing siding texture, replacement of the upper story's board and batten with shake shingles, and a new fiberglass entry door, with a wood-look finish.

Conditions: Applicants may proceed without further review if smooth or wider vinyl siding becomes available and is selected.

Findings of Fact: The replacement siding matched existing textures, and shake shingles reflect a historically consistent design.

Member Torres motioned, seconded by Member Olson, to approve the applications, amended to encourage the applicants to consider a smooth, flat vinyl siding instead of textured for improved historical accuracy.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; Richards – yes; *Motion Passes.*

• **56 Heatherhurst Drive – FENCE INSTALLATION**

Present: None

No representative was present to discuss the application. The Board deferred the review to the next scheduled meeting.

Member Olson motioned, seconded by Member Dabroski, to approve the minutes for August 19, 2024.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; Richards – abstain; *Motion Passes.*

Member Dabroski motioned, seconded by Member Searl, to approve the minutes for September 16, 2024.

Vote: Olson – yes; Searl – yes; Torres – abstain; Dabroski – yes; Richards – yes; *Motion Passes.*

MEMBER ITEMS

2025 Preservation Board meeting dates are presented. Chair Olson emphasizes the importance of full attendance to ensure applicants receive fair and thorough review.

All Board members were reminded of mandatory New York State sexual harassment training scheduled for October 28, 2024.

Members were encouraged to review the suitability of PVC materials in historic preservation, with findings to be discussed at the next meeting.

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Motion by Member Dabroski and seconded by Member Torres to adjourn the HPB Meeting for October 21, 2024.

Vote: Olson – yes; Searl – yes; Torres – yes; Dabroski – yes; Richards – yes; *Motion Passes.*

ADJOURNMENT

Alexandria Torres Vaughn, Deputy Clerk

Further detailed information about this specific meeting is available on the website.