

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING
Monday, January 22nd, 2024, at 5:30 PM**

PRESENT:

Chairperson: Jeff Pollock
Members: Virginia Searl
Christopher Dabroski
Carolina Torres

Village Attorney: Jeff Turner
Building Inspector: Steve Lauth
Deputy Clerk: Alexandria Torres Vaughn

CALL TO ORDER

Motion by Chair Pollock, and seconded by Member Dabroski, to open the HPB Meeting for January 22nd, 2024.
Vote: Pollock – yes; Searl – yes; Dabroski—yes; Torres—yes, *Motion Passes.*

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to disclose.

- **9 W Jefferson Road – Bump-out with Windows**
Present: Molly & Adam Bates (owners)

The application was submitted, date-stamped, and reviewed by the Building Inspector on 01.12.24. The applicants are planning an interior kitchen renovation within the original footprint that includes a bump-out on the side panel of the home, with a new window pattern. Converting a makeshift mudroom to finished space and add a third window.

The architect explains that the windows will represent fiberglass clad with wood details.

Board members take the time to understand the existing condition. Member Searl asks the owners to have their Architect research mullions as the minimum guidelines for the width of them in the Village is 4-6 inches. This is due to the history of a group of windows this style traditionally would have a structural mullion in between. Member Pollock asks to confirm siding and roofing materials remain the same, which they will.

Conditions: The three windows over the sink must have a mullion width between 4-6 inches.

Findings of fact:

1. The proposed application has no minimal or no impact on the resource.
2. The application meets the design guidelines for additions.
3. The design does not represent a negative impact on the resource.

Motion by Member Searl and seconded by Member Pollock to approve the windows as presented with one condition regarding the mullion spacing between the 3 windows above the kitchen sink.

Vote: Pollock – yes; Searl – yes; Dabroski—yes; Torres—yes, *Motion Passes.*

- **9 Locust St.—2ND FLOOR ADDITION**
Present: Carlos Padilla (owner)

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The application was submitted, date-stamped, and reviewed by the Building Inspector on 01.12.24.

The applicant presents to the board a plan to build a 2nd floor bedroom addition over the current kitchen. Mr. Padilla intends to keep the same type and size of windows, but new windows will be installed. The roofing materials will be the same.

Member Searl states that the windows on the 2nd floor should match and be placed directly above the windows on the 1st floor.

Since the windows haven't been picked out yet the Board will table the application.

Motion by Member Dabroski and seconded by Chair Pollock to table the 9 Locust St application to the meeting on February 26th, 2024.

Vote: Pollock – yes; Searl – yes; Dabroski—yes; Torres—yes, *Motion Passes.*

MINUTES

Motion by Member Dabroski, and seconded by Chair Pollock to approve the November 20th, 2023, meeting minutes as presented.

Vote: Pollock – yes; Searl – yes; Dabroski—yes; Torres—yes, *Motion Passes.*

Motion by Chair Pollock and seconded by Member Searl to close the HPB Meeting for January 22nd, 2024.

Vote: Pollock – yes; Searl – yes; Dabroski—yes; Torres—yes, *Motion Passes.*

Alexandria Torres Vaughn, Deputy Clerk

Further detailed information about this specific meeting is available on the website.