

**VILLAGE OF PITTSFORD  
HISTORIC PRESERVATION BOARD  
REGULAR MEETING**

Monday, August 21<sup>st</sup>, 2023, at 5:30 PM

**PRESENT:**

**Chairperson:** Jeff Pollock  
**Members:** Virginia Searl  
Christopher Dabroski  
Daniel Olson  
Carolina Torres

**Village Attorney:** Jeff Turner  
**Building Inspector:** Steve Lauth  
**Recording Secretary:** Alexandria Torres Vaughn

**CALL TO ORDER**

**Motion by Member Searl, and seconded by Member Olson,** to open the HPB Meeting for August 21<sup>st</sup>, 2023.

**Vote:** Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

**CONFLICTS OF INTEREST DISCLOSURE**

Board members indicated that they had no conflicts of interest to disclose.

- **55 Heatherhurst Drive – Fence**  
**Present:** Anthony Walker (applicant)

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 08.16.23.** The applicant is seeking approval to replace a section of the current rotting fence and extend 100 feet of privacy fence in the back, 6ft height, and 15 feet on either side. The gate will be 5 feet in width.

**Findings of Fact:** The application is consistent with the design review requirements of fences for the rear side of the house.

**Motion by Member Dabroski and seconded by Member Olson** to approve the application with the alteration of the gate increasing in width from 3 feet to 5 feet.

**Vote:** Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

- **54 Sutherland Street – Fence Relocation**  
**Present:** Kathleen and Evan Orem (applicant)

**Application was submitted, date-stamped, and reviewed by the Building Inspector on 08.17.23.** The applicant is seeking approval to move a portion of their existing fence to another section of the backyard. They are repurposing materials and will not introduce any new elements.

**Motion by Member Searl, and seconded by Chairperson Pollock** to approve the application as presented.

**Vote:** Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

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- **102 South Street – Information Only**  
**Present:** Kip Finley, (architect) CC: Mark Caramanna (owner)

The Board takes time to go over information presented by the owner and architect regarding windows, doors, garage, and siding.

**MINUTES**

**Motion by Member Dabroski, and seconded by Member Seark** to approve the June 26th, 2023 meeting minutes.

**Vote:** Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

**Motion by Chair Pollock, and seconded by Member Olson** to approve the July 10, 2023 meeting minutes.

**Vote:** Pollock – yes; Searl – abstain; Olson – yes; Dabroski – yes; *Motion Passes.*

Meeting minutes for June 12, 2023 will be edited and presented for review at the next meeting.

**Motion by Member Dabroski, and seconded by Member Searl** to close the HPB Meeting for August 15, 2023.

**Vote:** Pollock – absent; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

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Alexandria Torres Vaughn, Recording Secretary

***Further detailed information about this specific meeting is available on the website.***