

**Village of Pittsford
Architectural and Preservation Review Board
Monday July 9, 2018 at 7:00 PM**

PRESENT:

Members: **Maria Huot (absent)**
 William McBride (absent)
 Lisa Cove
 Ken Morrow
Alternate: **Ron Johnson**

Village Attorney: **Jeff Turner**
Building Inspector: **Kelly Cline**
Recording Secretary: **Linda Habeeb**

Member Cove called the meeting to order at 7:00 pm. She stated that she will be acting Chairperson for this meeting.

Conflict of Interest Disclosure:

Chairperson Cove asked if anyone had a conflict of interest with any of the applications before them, and no one had a conflict of interest to report.

Bank of America, 9 North Main Street ~ Sign

Present: Peter Sorgi, Hopkins, Sorgi & Romanowski PLLC

Application: Submitted, date-stamped, and Building Inspector reviewed on 6/20/18.

Discussion: The applicant stated that this is a request for a freestanding monument sign in the front of Bank of America, located at 9 North Main Street. Mr. Sorgi stated that the Zoning Board of Appeals has granted a variance for the sign. He explained after numerous meetings with the Zoning Board and APRB, the proposed ground sign has gone through numerous improvements to its size, material, and appearance, and a framed element was added at suggestion of the APRB, similar to the nearby Del Monte Spa and Pittsford Dairy. He presented a sample of the material for the sign, which is a wood composite material. The sign will have one light, which will face the sign and building. The description of the proposed light fixture was submitted with the application.

Findings of Fact:

- The application is for installation of a ground sign in the front of the Bank of America building.
- The Zoning Board granted a variance for the sign.
- The applicant submitted documentation with photographs, materials, and dimensions for the sign.
- The sign will have framed wooden posts and one light facing the sign and building.
- The sign is consistent with the architectural style of the building.

Motion: Chairperson Cove made a motion, seconded by Member Morrow, to approve the application for installation of a ground sign at 9 North Main Street, as submitted.

Vote: Morrow – yes; Cove – yes; Johnson – yes. *The motion was filed in the office of the Village Clerk on July 9, 2018.*

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**Virginia Kaufman, 34 Sutherland Street ~ Garage**

**Present:** Paul Zachman, Boardwalk Design

**Application: Submitted, date-stamped, and Building Inspector reviewed on 9/14/16.**

**Discussion:** Mr. Zachman explained that this application was originally approved by the APRB in September of 2016, but the project was not completed. The proposal is for construction of a two-car detached garage at 34 Sutherland Street. The proposed siding for the garage is cedar shingle to match the house. The garage will have an entry door on the side and a wood window in the gable. There will be four Jamestown style wall lights on the garage. The details of the door, windows, and light fixtures have been submitted with the application. The proposed garage is minimally visible from the public way.

***Findings of Fact:***

- The applicant is proposing constructing a 24' x 24' two-car detached garage.
- The siding will be cedar shingles to match the house.
- The details of the garage will match the house.
- The garage will have four lights and a window in the gable.
- The proposal is for installation of a door on the side of the garage.
- The applicant has the option of installing another window on the east side of the garage.
- The garage will be minimally visible from the public way.

**Motion:** Chairperson Cove made a motion, seconded by Member Morrow, to approve the application for construction of a garage, as submitted, with the option to install a second window on the east elevation of the garage.

**Vote: Morrow – yes; Cove – yes; Johnson – yes. *The motion was filed in the office of the Village Clerk on July 9, 2018.***

**Motion:** Chairperson Cove made a motion, seconded by Member Johnson, to adjourn the meeting at 7:45 pm.

**Vote: Morrow – yes; Cove – yes; Johnson – yes.**