

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Monday, May 15, 2023, at 5:30 PM

PRESENT:

Chairperson: Jeff Pollock
Members: Virginia Searl
Kendra Evans (absent)
Christopher Dabroski
Daniel Olson

Village Attorney: Jeff Turner
Building Inspector: Steve Lauth
Recording Secretary: Meghan Arscott

CALL TO ORDER

Motion by Chairperson Pollock, and seconded by Member Olson, to open the HPB Meeting for May 15, 2023.

Vote: Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

CONFLICTS OF INTEREST DISCLOSURE

Board members indicated that they had no conflicts of interest to disclose.

- **41 Courtenay Circle – Roof**
Present: Elmer Robinson (applicant)

Application was submitted, date-stamped, and reviewed by the Building Inspector on 05.01.23.

The applicant is seeking approval for a metal roof that has already been installed. The board discussed options as the owner has passed away and the family cannot afford to replace the roof. The applicant would like to list the home for sale with an approved roof.

There is a hold harmless agreement on the property for continued work underway.

Member Searl presented an inquiry she submitted to the State Historic Preservation Office regarding modern, sheet metal roofing. The email has been filed as part of the record.

Historic sheet metal roofing is different from modern sheet metal roofing.

The board discussed the possibility of a hardship application or a covenant on the property.

The applicant prefers to table the application in order to present in front of a full board.

Motion by Member Dabroski, and seconded by Member Olson to table the application.

Vote: Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

- **5 Austin Park – Addition and Porch**
Present: Jody (architect)

Application was submitted, date-stamped, and reviewed by the Building Inspector on 05.01.23.

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Monday, May 15, 2023, at 5:30 PM

After receiving feedback from the board at the April 17, 2023 meeting for information only, the applicant returned with updated drawings.

The dimension and materials are not complete on the proposed drawings.

Since the home is a colonial revival style, Member Searl believes the brackets on the front porch are inappropriate.

Motion by Member Olson, and seconded by Member Dabroski to table the application.

Vote: Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

• **25 Monroe Ave – Enclosed Porch**

Present: James Walter (applicant)

Application was submitted, date-stamped, and reviewed by the Building Inspector on 04.10.23.

The applicant reviewed his scaled drawings but did not have the specific window manufacturer at the time of the meeting.

Motion by Member Dabroski, and seconded by Member Olson to approve the application as is contingent upon the additional information to include the manufacturer, material makeup, and measurements of the door and wood windows, and to include the dimensions of the mullions.

Vote: Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

FINDINGS OF FACT: It is consistent with the historical nature of the resource, improves the usability of the resource, and fits within the village design guidelines.

• **44 Rand Place – Fence**

Present: Richard Palumbo (applicant)

Application was submitted, date-stamped, and reviewed by the Building Inspector on 05.01.23.

The applicant is seeking approval for a black aluminum deck railing. Due to several ash trees being removed on his property, the railing will be visible from the road. The home was built in 1968.

Motion by Member Searl, and seconded by Member Olson to approve the application as presented.

Vote: Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

FINDINGS OF FACT: With a limited viewpoint from the public accessible aspect, it is removable, it is an improvement upon the existing material and improves the resource.

MINUTES

Motion by Member Olson, and seconded by Chair Pollock to approve the February 27, 2023 meeting minutes.

Vote: Pollock – yes; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
REGULAR MEETING**

Monday, May 15, 2023, at 5:30 PM

Motion by Member Olson, and seconded by Chair Pollock to approve the March 6, 2023 meeting minutes.

Vote: Pollock – yes; Searl – abstain; Olson – yes; Dabroski – yes; *Motion Passes.*

The remaining minutes have been tabled.

Chair Pollock left the meeting at 6:45 pm.

Member Searl discussed a sheet metal roof application that is outstanding. The board discussed approvals based on findings and the standards in the code.

Motion by Member Dabroski, and seconded by Member Searl to close the HPB Meeting for May 15, 2023.

Vote: Pollock – absent; Searl – yes; Olson – yes; Dabroski – yes; *Motion Passes.*

Meghan Arscott, Recording Secretary

Further detailed information about this specific meeting is available on the website.