

**VILLAGE OF PITTSFORD
HISTORIC PRESERVATION BOARD
SPECIAL MEETING**

Monday, March 27, 2023, at 5:30 PM

PRESENT:

Chairperson: Jeff Pollock
Members: Kendra Evans
Daniel Olson
William McBride
Cristina Lanahan

Village Attorney: Jeff Turner
Building Inspector: Steve Lauth (absent)
Recording Secretary: Meghan Arscott

CALL TO ORDER

Motion by Member Olson, and seconded by Member Evans, to open the HPB Meeting for March 27, 2023.

Vote: Evans – yes; Olson – yes; Lanahan – yes; McBride – yes; Chair Pollock – yes; *Motion Passes.*

The Village Attorney states that the purpose of this meeting is to discern whether or not the conditions of the C of A have been met, in regard to the windows for the 75 Monroe Avenue project.

• **Westport Crossing – C of A Conditions**

Present: Chris DiMarzo (representing property owner Mark IV Enterprises) and Chris Nadler (attorney)

Mr. Nadler stated that Mr. DiMarzo put in 33 different types of windows, per the Board's request. The review here is exclusively about whether there are a reasonable number of muntin patterns, a reasonable reduction in the number of casement windows (there are zero casement windows), a reasonable number of muntin and sash frame colors, traditionally appropriate casings, and a reasonable number of arch-framed windows on the brick portion of project buildings.

Member Olson listed a couple of discrepancies with building heights on this plan set compared to the approved plans. The Village Attorney said this is not relevant to this meeting. Member Olson would also like it on record that some brick veneer is listed for exterior materials, and only real brick was supposed to be used.

Member Lanahan was curious as to why there are no casements. Mr. DiMarzo stated that the casements did not fit with the look.

Member Lanahan was concerned about the "wood style" meaning for the casings and what they are made of. Mr. DiMarzo stated that they are hardy board. Member Lanahan would like details on how all of the materials will come together in the windows.

Member McBride was impressed by how Mr. DiMarzo's team addressed the conditions and feels the project reflects the historic character of Main Street and the Village.

Motion by Member Evans, and seconded by Member Olson to have a five-minute recess.

Vote: Evans – yes; Olson – yes; Lanahan – yes; McBride – yes; Chair Pollock – yes; *Motion Passes.*

**VILLAGE OF PITTSFORD
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Monday, March 27, 2023, at 5:30 PM

Motion by Member Olson, and seconded by Chair Pollock to re-open the meeting.

Vote: Evans – yes; Olson – yes; Lanahan – yes; McBride – yes; Chair Pollock – yes; *Motion Passes.*

The Board reviewed and discussed the provided drawings. The dimensions of the casings are not included in the drawings. The board discussed the approval with a condition regarding point 4 of the C of A.

The Board preferred to see more lintels but did not believe it was required. Sills should be on every window.

The Board discussed the conditions for the siding materials.

Motion by Member Lanahan, and seconded by Member Evans that the conditions have been met, provided that, with reference to condition number 4, the window surrounds and sill details will be as shown on drawing A501.1, drawing 2, wall section 5, for all hardy plank or metal exterior applications, and the surrounds and sills will be made of hardy plank material. For the brick exterior applications, all windows will have a cast or brick sill, which will extend beyond the siding.

Vote: Evans – yes; Olson – yes; Lanahan – yes; McBride – yes; Chair Pollock – yes; *Motion Passes.*

Motion by Member Lanahan, and seconded by Member Evans to clarify the motion, that drawing A501.1 is part of the building permit drawings submitted to the Village of Pittsford for Westport Crossing.

Vote: Evans – yes; Olson – yes; Lanahan – yes; McBride – yes; Chair Pollock – yes; *Motion Passes.*

Motion by Chair Pollock, and seconded by Member Lanahan to close the HPB Meeting for March 27, 2023.

Vote: Evans – yes; Olson – yes; Lanahan – yes; McBride – yes; Chair Pollock – yes; *Motion Passes.*

Meghan Arscott, Recording Secretary

Further detailed information about this specific meeting is available on the website.