



## MEETING AGENDA

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**Meeting Date:** July 19, 2022                      **Meeting Time:** 5:00 PM – 6:00 PM  
**Project:** Consolidated Funding Application – Waterfront Improvements at Schoen Place  
**Event:** Work session Meeting- I  
**Location:** Pittsford Village Hall - 21 S. Main Street

### Discussion

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- I. Introduction/meeting participants
  - John Reddington, Landscape Architect, Project Manager
  - Frank Armento, Senior Planner
  - Sarah Martin, Associate Planner
  - Village Mayor and Board of Trustees
  
- II. Village Goals and Objectives for CFA
  - Project identification
  - Identify limits of Conceptual Plan
  - Budget and Funding anticipated
  - Is the Village registered on CFA website?
    - If yes, FA requests log-in information
  - Has the Village previously registered in Grants Gateway?
  
- III. Planning
  - GIS mapping
  - Previous CFA awards for Canal Villages (i.e., similar projects that have been awarded grants)
    - North Tonawanda Erie Canal Bike Path Extension (LWRP, Canalways Grant)
    - North Tonawanda Erie Canal Sweeney Trail Extension (Canalways Grant)
    - Village of Fairport Canal Bicentennial (NYS Canal Corp. and NYS Parks Grant)
  - Goals for Funding, Applicable Grants
    - LWRP – clarify land ownership
    - NYS Canalway Grant
    - NYS Parks Grant
    - ESD Grant Funds
  
- IV. Concept Plan Development
  - Amenities
  - Infrastructure
  - Pedestrian circulation improvements
  - Vehicular parking improvements

V. Project Schedule

- July 19<sup>th</sup> – Meeting with Village Board (CFA focus meeting and project scoping)
- July 20<sup>th</sup>- Design team site visit
- July 20 - 25 – preparation of Concept Plan
- July 25 – submit Concept Plan to Village for review and comment
- July 26 – Village to provide comments by 3:00 PM.
- July 27/28 – prepare Opinion of Probable Costs
  - Prepare Concept Plan revisions and final plan rendering
- Ongoing thru July 28 – Consolidated Funding Application and coordination with Village for supporting materials
- July 29<sup>th</sup> – Submission of CFA

VI. Discuss Next Steps

<u>ACTION ITEM</u>	<u>RESPONSIBLE PARTY</u>
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- SEQR determination/review
- Letters of support
- Grant liaison/Village point-person

Prepared by: John Reddington  
cc: Meeting participants