

VILLAGE OF PITTSFORD
Architectural and Preservation Review Board
Monday January 8, 2018 at 7:00 PM

PRESENT:

Members: **Maria Huot**
 Lisa Cove
 Scott Latshaw
 Ken Morrow
 William McBride

Village Attorney: **Jeff Turner**
Building Insp.: **Paul Alguire**
Recording Sec.: **Linda Habeeb**

The meeting was called to order at 7:00 pm.

Conflict of Interest Disclosure

Member McBride stated that he would be Acting Chairperson for this meeting. He asked if any of the Board members had a conflict of interest with any of the applications before the Board, and board members stated that they had no conflicts to disclose.

Karen Leonardi, 33 S. Main Street ~ Sign

Present: Karen Leonardi, Howard Hanna Real Estate

Application: Submitted, date-stamped, and Building Inspector reviewed on 10/8/17.

Discussion: The applicant stated that the proposal is to replace existing signs at 33 South Main Street with new signs in the same locations. She stated that the signs are the same size and material as the existing signs, but the new signs will include the business logo. There are no new signs proposed.

Findings of Fact:

- ≈ The applicant is proposing to replace pre-existing, nonconforming signs at 33 South Main Street.
- ≈ The signs will be located in the same locations, and will be the same size and material, as the existing signs.

Motion: Member McBride made a motion, seconded by Member Huot, to approve the signs as proposed in the application.

Vote: **Huot** – yes; **McBride** – yes; **Morrow** – yes; **Cove** – yes; **Latshaw** – yes. **Motion carried. *The decision was filed in the office of the Village Clerk on January 8, 2018.***

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**Bruce Parks, 6 Austin Park ~ Porch**

**Present:** Bruce Parks, Homeowner

**Application: Submitted, date-stamped, and Building Inspector reviewed on 8/14/17.**

**Discussion:** This is an application for a proposal to rebuild the front porch of the house located at 6 Austin Park. At the December APRB meeting, the application for the porch was approved with the condition that the applicant submit specifications for the proposed stairs. Mr. Parks submitted a drawing with details of the wood stairs, which will replace concrete steps.

***Findings of Fact:***

- ≈ The applicant submitted specifications of the proposed wood stairs that will replace concrete stairs.
- ≈ There will be two steps, with a total of 6 stringers.

**Motion:** Member McBride made a motion, seconded by Member Huot, to approve the porch stairs, as submitted.

**Vote:** **Huot – yes; McBride – yes; Morrow – yes; Cove – yes; Latshaw – yes. Motion carried. The decision was filed in the office of the Village Clerk on January 8, 2018.**

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Meg Rubiano, 36 South Main Street ~ Windows

Present: Meg Rubiano

Application: Submitted, date-stamped, and Building Inspector reviewed on 9/11/17.

Discussion: This is an open application for windows at Christ Church, located at 36 South Main Street. Steel-framed windows on the church were replaced with glass-block windows, which are not permitted by Village Code. The Church is a significant historic building located in a very high-profile historic area of the Village.

Ms. Rubiano presented a proposal for three windows to insert into the exterior of the existing glass block windows in the lower level wells on the Main Street side of the church. Metal framing around the edges and metal cross-pieces to appear as a 4-section divided window. The installation would entail grinding down the stone (as minimal as possible) on the vertical sides of the wells and inserting the frames using matching cement or caulk around the frame. The distance between the glass blocks and the installed window be between 2-4inches, but not flush with the building exterior.

Motion: Member McBride made a motion, seconded by Member Huot, to approve proposal, as submitted.

Vote: **Huot – yes; McBride – yes; Morrow – yes; Cove – yes; Latshaw – yes. Motion carried. The decision was filed in the office of the Village Clerk on January 8, 2018.**

Motion: Member McBride made a motion, seconded by Member Cove, to approve the 11/6/17 & 12/4/17 minutes, as amended.

Huot – yes; McBride – yes; Morrow – yes; Cove – yes; Latshaw – yes.

Motion: Member McBride made a motion, seconded by Member Cove, to enter attorney-client session at 8:00 pm.

Huot – yes; McBride – yes; Morrow – yes; Cove – yes; Latshaw – yes.

Linda Habeeb, Recording Secretary